

2010 Scheduled Paydays

<u>Pay Periods</u>	<u>Paychecks Sent</u>	<u>How</u>
Sat./Jan. 9 – Fri./Jan. 22	Fri./January 29	*US Mail
Sat./Jan. 23 – Fri./Feb. 5	Fri./February 12	*US Mail
Sat./Feb. 6 – Fri./Feb. 19	Fri./February 26	*US Mail
Sat./Feb. 20 – Fri./March 5	Fri./March 12	*US Mail
Sat./March 6 – Fri./Mar. 19	Fri./March 26	*US Mail
Sat./Mar. 20 – Fri./April 2	Fri./April 9	*US Mail
Sat./April 3 – Fri./April 16	Fri./April 23	*US Mail
Sat./April 17 – Fri./April 30	Fri./May 7	*US Mail
Sat./April 1 – Fri./May 14	Fri./May 21	*US Mail
Sat./May 15 – Fri./May 28	Sat./June 5	Hand out/managers meeting
Sat./May 29 – Fri./June 11	Sat./June 19	Hand out/managers meeting
Sat./June 12 – Fri./June 25	Sat./July 3	Hand out/managers meeting
Sat./June 26 – Fri./July 9	Sat./July 17	Hand out/managers meeting
Sat./July 10 – Fri./July 23	Sat./July 31	Hand out/managers meeting
Sat./July 24 – Fri./August 6	Sat./August 14	Hand out/managers meeting
Sat./August 7 – Fri./August 20	Fri./August 27	*US Mail
Sat./August 21 – Fri./Sept. 3	Fri./September 10	*US Mail
Sat./Sept. 4 – Fri./Sept. 17	Fri./September 24	*US Mail
Sat./Sept. 18 – Fri./Oct. 1	Fri./October 8	*US Mail
Sat./Oct. 2 – Fri./Oct. 15	Fri./October 22	*US Mail
Sat./Oct. 16 – Fri./Oct. 29	Fri./November 5	*US Mail
Sat./Oct. 30 – Fri./Nov. 12	Fri./November 19	*US Mail
Sat./Nov. 13 – Fri./Nov. 26	Fri./December 3	*US Mail
Sat./Nov. 27 – Fri./Dec. 10	Fri./December 17	*US Mail
Sat./Dec. 11 – Fri./Dec. 24	Fri./December 31	*US Mail
Sat./Dec. 25 – Fri./Jan. 7	Fri./January 14	*US Mail

Swim Lesson & Pool Party Pay Schedule

Swim lesson (SL) & Pool Party (PP) paychecks will be issued on the first payday of each month. Once a SL or PP timesheet has been handed into USA Pools corporate office, that timesheet will be verified and processed for payment. In order for a SL or PP timesheet to be processed for an upcoming first of the month payday, the employee's SL or PP timesheet must be turned into USA Pools corporate office by the 18th day of the previous month. Schedule SL & PP paydays are as follows: (*If timesheet is received by---

(*Dec.18) – January 15	(*Apr.18) - May 7	(*Aug18) - September 10
(*Jan.18) - February 12	(*May18) - June 5	(*Sept.18) - October 8
(*Feb.18) - March 12	(*June18) - July 3	(*Oct.18) - November 5
(*Mar.18) - April 9	(*July18) - August 14	(*Nov.18) - December 3

***NOTE:** When paychecks are mailed through the US mail they are mailed on the listed date (Friday). Please allow 4 -5 mail days to receive your check in the mail. If you have not received a paycheck 2 weeks after it was mailed, we will do a stop payment and reissue a new check. If you lose your check, have not supplied us with a new or correct address prior to the check being mailed, we will do a stop payment but there is a \$35.00 bank stop payment fee we will have to charge you.